

A12024/1/2019-Admn-I (CN-30828)
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade(DPIIT)
Office of Economic Adviser (OEA)

Udyog Bhawan, New Delhi

Dated 18th July, 2023

Subject - Advertisement for Contractual Engagement of Junior Consultants & Consultants in Office of the Economic Adviser (OEA), DPIIT - reg.

Office of the Economic Adviser (OEA), an attached office of the DPIIT, invites applications from eligible qualified professionals for engagement as Junior Consultant(s) and Consultant(s) with relevant experience purely on contract basis for a period of 03 years for working in the different divisions in Office of the Economic Adviser (OEA), DPIIT, Ministry of Commerce & Industry. Interested and eligible candidates are requested to apply online latest by (30 days from the date of advertisement on OEA and DPIIT website).

2. The relevant details such as designation, No. of Positions, Educational Qualifications and Work Experience Criteria along with Consolidated Remuneration are given below:

S.No.	Designation	No. of position	Qualifications and Experience	Remuneration*
1	Junior Consultant	9	Qualification: Master's Degree or equivalent in Economics/Management/Statistics/law (LLM) from a reputed and recognized University or Institution. Experience: Minimum 3-5 years of relevant post qualification work experience.	Rs 0.6 lakh to Rs. 1.0 lakh
2	Consultant	4	Qualification: Master's Degree or equivalent in Economics/Management/ law (LLM) from a reputed and recognized University or Institution. Experience: Minimum 5-10 years of relevant post qualification work experience.	Rs 0.8 lakh to Rs. 2.50 lakh

*(Based on suitability and experience of candidate)

3. Age Limit:

(i) Below 35 Years of age as on 1st January, 2023.

4. Interested and eligible candidates may send duly filled application forms in the prescribed format (Annexure-II) along with their CV and self- attested copy of relevant documents through E-mail on Id: singh.ram92@gov.in and admin1-oea@gov.in with the subject line "Application for Junior Consultant/Consultant in OEA, DPIIT" latest by **19th August 2023**.

5. Terms and Conditions for the appointment are attached as Annexure-I.

(Ram Singh)
Deputy Director

Annexure – I

Terms and Conditions

1. The normal period of the contractual engagement is ___3___ years, followed by an extendable period of ___2___ years. Extension is subject to approval and based on requirement at the appropriate stage. Candidate will have no right whatsoever to seek extension after completion of the initial tenure. In case of dis-satisfactory performance, contract may be terminated with a notice period of one month.
2. Performance based annual increment of ten percent may be granted after completion of one year, subject to approval of competent authority.
3. The applicants must submit the application, complete in all aspects in the prescribed Application Proforma through email only latest by (30 days from date of advertisement) **19th August 2023**. No other means of submission of applications will be entertained.
4. Applications which do not meet the eligibility criteria given in this Notification and/or incomplete in any respect shall be summarily rejected and no communication will be made in this regard.
5. All the candidates called for the interview shall bring one set of self-attested copies of the relevant documents, w.r.t. Educational Qualifications, Professional Qualifications, Work Experience, Photo ID- Proof, etc. along with the Originals at the time of verification.

6. This is purely a contractual engagement on specific requirements/ project basis as per agreed terms and conditions.
7. The engagement DOES NOT confer any right upon the engaged person to demand any permanent or regular position or job in OEA, DPIIT during the tenure of engagement or afterward.
8. OEA, DPIIT reserves its right NOT TO ENGAGE any person in response to this advertisement.
9. All the applicants shall be screened for qualification and completeness. Complete applications shall be sorted and shortlisted for calling suitable candidates for interview. Not all applicants may be called for Interview.
10. No TA/DA shall be paid to candidates for attending the Interview.
11. Selection of the candidates shall be made on the basis of performance and qualitative assessment done during Interviews taken by the concerned Evaluation Committee.
12. The Applicant will be offered a contractual engagement as per stipulated terms and conditions.
13. The candidate will undertake and execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be viewed seriously and appropriate action shall be taken against the concerned as per rules.
14. The applicants are advised to provide valid e-mail address and mobile number for communication since all communications shall be made through electronic medium. No communication will be made by post. The candidates are advised to regularly check their email id as well as OEA and DPIIT website for further developments or extension, if any, of last date for receipt of applications.
15. The location of job will be the OEA, DPIIT, Ministry of Commerce and Industry, Udyog Bhawan, New Delhi.

Annexure - II

Proforma to apply for the post of Junior Consultant & Consultant in Office of the Economic Adviser (OEA), DPIIT

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Office of the Economic Adviser

1. Position Applied For: Junior Consultant/Consultant

2. Personal Details:

Name	
Fathers Name	
Mothers Name	
Date of Birth	
Correspondence Address	
Permanent Address	
E-Mail	
Mobile Number	

3. Educational Qualification (12th Onwards)

Qualification	Board/University	Year of Passing	Subjects/Specialisation	Full Time/Part Time/Distance Mode	Division	Percentage /CGPA

If marks available in CGPA, enter equivalent percentage marks using applicable conversion formula of respective institution/ university.

4. Work Experience:

S. No	Organisation/Institution	Period		Nature of Work Done	Salary drawn/month	Remarks
		From	To			

5. Any other relevant information that the candidate wants to submit: -

Certification

I _____ son/daughter _____ of hereby certify that the information provided by me in the application from is true and correct to the best of my knowledge and my application will be summarily rejected if any particulars are found incorrect/false at any stage. Further, I have read and understood all the terms and conditions for engagement of Junior Consultant/Consultant in OEA, DPIIT.

(Signature)