

संख्या ए-54/01/2023-स्था-जी [E-184960]

भारत सरकार / Government of India

उद्योग एवं वाणिज्य मंत्रालय / Ministry of Commerce & Industry
उद्योगसंवर्धन और आंतरिक व्यापार विभाग / Department for Promotion
of Industry & Internal Trade
[स्थापना-जी अनुभाग / Establishment-G Section]

Vanijya Bhawan, New Delhi
Dated: 28th February, 2024

OFFICE ORDER

Subject: Composition of the Internal Complaints Committee in the Department to look into complaints of sexual harassment of women at workplace- reg.

In pursuance of provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and in supersession of this Department's O.M. number A-54/1/2023-Estt. (G)[E- 184960] dated 27.09.2023, the Internal Complaints Committee is re-constituted with the following composition:

Sr. No.	Name & Designation (Sh/ Ms)	Post
1.	Yashasvi Mund, Deputy Secretary, DPIIT	Presiding Officer
2.	Saswati Halder, Deputy Director, DPIIT	Member
3.	Niharika Khatana, Assistant Director, O/o EA	Member
4.	Shubra Mendirata (a nominee from AIWC, NGO)	Member
5.	Under Secretary (Vigilance), DPIIT	Member
6.	Under Secretary (Estt.G), DPIIT	Member Secretary

2. The Internal Complaints Committee (ICC) shall look into all complaints of sexual harassment at workplace in the Department for Promotion of Industry and Internal Trade and O/o Economic Advisor and devise effective measures to ensure a better environment for women at workplace. It would also welcome complaints, grievances or suggestions, if any, in this regard to ensure a congenial atmosphere to the working of men and women. Contact details of the members of the ICC and a handbook on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2023 prepared by Ministry of Women and Child Development are annexed to this OM for information of all concerned.

3. This has the approval of SIIT.



(Shambhu Datt Sati)

Under Secretary to the Govt. of India

Encl: as above

To

Presiding officer and Members of the Committee

Copy to:

1. All officers and sections in DPIIT
2. O/o Economic Advisor, Udyog Bhawan, New Delhi. It is requested that the OM may be placed on their website and circulated among all the officers /staff for information
3. Ministry of Women and Child Development, Shashtri Bhawan, New Delhi
4. NIC, DPIIT with a request that the OM may be uploaded on the website of DPIIT under Publications Tab
5. Hindi Section- with the request to provide Hindi version of the OM

ANNEXURE

Sr. No.	Name & Designation (Sh/ Ms)	Post	Contact Details
1.	Yashasvi Mund, Deputy Secretary, DPIIT	Presiding Officer	Email: yashasvi.mund@nic.in Telephone: 23061034
2.	Saswati Halder, Deputy Director, DPIIT	Member	Email: halder.saswati@gov.in Telephone: 23062823
3.	Niharika Khatana, Assistant Director, O/o EA	Member	Email: niharika.khatana@gov.in Telephone: 23061532
4.	Shubra Mendirata (a nominee from AIWC, NGO)	Member	Email: shubra_mendiratta@yahoo.com
5.	Under Secretary (Vigilance), DPIIT	Member	Email: akumar.v13@nic.in Telephone: 23033697
6.	Under Secretary (Estt.G), DPIIT	Member Secretary	Email: sham.datt@nic.in Telephone: 23038892